

DPE/1(3)/2009-Fin.
Government of India
Ministry of Heavy Industries & Public Enterprises
Department Of Public Enterprises

Public Enterprises Bhavan,
Block No. 14, CGO Complex,
Lodhi Road, New Delhi,

Dated 28th April, 2010

Expression of Interest (Eol)

Subject:- Eol in respect of Preparing / Publication of Quarterly Newsletter for Department of Public Enterprises (DPE).

The Department of Public Enterprises (DPE) has taken the decision to out source the work relating to *editing / designing / printing* of DPE's **Quarterly Newsletter** to service provider / private publishers / printers as per the following specifications:

A	No. of Pages per Newsletter	8 (Eight, back to back)
B	No. of copies to be printed every Quarter	1000
C	Paper used	German Magno Imported Art Paper (170 GSM) or 130 gm GSM Imported art paper Matt finish
D	Colour	4 colour with photos
E	Size	8.25" X 10.6"

2. The Department will provide the soft / hard copy of the material for the Newsletter. The service provider will have the following associated tasks to perform, namely:

- (i) Developing the news items in a journalistic fashion.
- (ii) Proof reading of the approved text.
- (iii) Designing the lay out of the different matters to be included in the Newsletter.
- (iv) Printing the Quarterly Newsletter.
- (v) Provide final copies within 10 days of handing over of the material.

3. Interested parties may submit the *Expression of Interest (Eol)* for undertaking the job of bringing out the Newsletter every quarter. **The Eol, providing the introduction of the firm / the company may be sent to the undersigned by mail / e-mail by 3.00 P.M. on 07.05.2010.** The interested parties, subsequently, will be asked to make a presentation at the specified date and time, before the Selection Committee of DPE. The decision of the Committee will be final and DPE reserves the right to reject any or all the Eol without assigning any reasons whatsoever.

4. Based on the evaluation of the Eol by the Selection Committee and the presentations made, the interested parties will be short listed for participating in the

